



## Frequently Asked Questions for Vendors

- 1. What are the event dates and hours for this year's Winterfaire?**  
*Saturday, November 20 and Sunday, November 21 from 10 am to 4 pm (public hours)*
- 2. Are applications available online yet?**  
*Yes, applications are available here <https://form.jotform.com/212127887122050>*
- 3. What is the application deadline for vendor submissions?**  
*September 8, 2021.*
- 4. Are vendors required to commit to participating on both days of Winterfaire?**  
*Yes*
- 5. What are the locations of the event this year?**
  - a. Cumberland Museum & Archives*
    - i. Event check-in for the public - admission by donation*
    - ii. Free holiday craft activities for youth*
    - iii. Raffle and door prizes*
  - b. Cumberland Cultural Center [1st and 2nd floor]*
    - i. Vendors & Live Music,*
    - ii. The building is attached to the museum and is wheelchair accessible. There is an elevator and stairs that lead to the second floor.*
  - c. Cumberland Recreational Institute*
    - i. Vendors and Music*
- 6. Can I apply for more than one table?**  
*Yes, however, please be aware that tables are non-transferable.*
- 7. What size are tables available at each venue?**  
*Both 6-foot tables and 8-foot tables are available at each venue.*
- 8. How are vendors selected?**  
*The Cumberland Museum & Archives has selected a jury of peers and professionals to review each application. The criteria for vendor selection are to ensure that products are made or sourced locally and represent various artisans and makers from around the area.*
- 9. When will vendors be notified if they were selected to participate in this year's Winterfaire?**  
*Notifications will be sent to all applicants no later than September 13.*



**10. When are vendor fees due?**

*Vendor fees are due at the time of notification and no later than September 20.*

**11. What happens if I don't pay my vendor fee by September 20?**

*The Cumberland Museum & Archives will assume you are not participating in this year's winterfaire and reassign your table.*

**12. What time can I start setup on Saturday, November 20?**

*Setup begins at 8 am and must be completed by 9:45 am. Unclaimed tables as of 9:30 am will be reassigned to other vendors.*

**13. What time is takedown on Sunday, November 21?**

*Takedown begins no earlier than 4 pm on Sunday.*

**14. Do I need to bring my own chair?**

*Two chairs are provided with each table. You may bring your own chair if you'd prefer.*

Please note that table clothes are required this year. If you do not have one, the Museum is happy to provide one for you. Special requests will be reviewed, and we will do our best to accommodate. Please be advised that wall space is limited and are locations with power. If you require power, please indicate this on your application and bring your own power cord.

For further questions, please contact us by email: [info@cumberlandmuseum.ca](mailto:info@cumberlandmuseum.ca).